

Parent Volunteer Guidelines

The main step in building a strong and effective band booster organization, is people volunteering. Thank you for giving of your time to what is an invaluable aspect of the Nixa Band Program. We are always striving in refining the processes that the booster organization goes through to achieve our goals. If you ever have any suggestions in regards to the process, please feel free to share them with a member of the executive committee.

To assist everyone in knowing the directors feelings towards parental volunteers, and since you will be working with students, the following guidelines have been developed. It is our hope that this will enhance the effectiveness of the boosters and therefore the band as a whole.

- Get as many people as you can involved in your committee. Bring a friend to a meeting.
- Make sure if someone volunteers their time, use them. This expands our network of active members.
- Please stick to your job description. We all at times, in an enthusiasm for helping our students, take on jobs that others are assigned to. This can create bitterness that is based on miscommunication.
- If you are concerned about another area not being represented well, share your concerns with the booster president or the director.
- Gossiping is a bad habit to get into and teachers can be the worst at times. Please understand that as a booster volunteer, you are serving in a teaching role. We ask that you keep all conversations positive, especially in regards to the kids. If you have concerns, bring them to the attention of the director or booster president and they will address that concern if needed.
- Please understand that while you are serving in a teaching role, you cannot be a factor in regards to discipline. The band directors are the only people that can discipline a student. If you have concerns, please bring them to the directors attention and it will be dealt with in a manner that the directors feel is appropriate.
- All volunteers are encouraged to practice effective communication. Keep your talk positive and avoid “bossing” the students. Simply execute the guidelines given by the band director. Remember that the students don’t really know many of the volunteers so either barking instructions or even joking around is a very ineffective way of getting the job done.
- As a booster volunteer, you may come into information that is deemed confidential. This includes any information about other parents and students. If you have any questions about what information is confidential, contact the director.
- Again, the most important duty that you have as volunteer is to keep the organization positive. This mainly is for the students. We as adults can handle negative talk at times. For a student, it can be very painful, even when it is not directed specifically at them.
- All school rules that are in place for the students and faculty, must be observed in order to serve as a parent volunteer.

I have read the above guidelines.

NAME

DATE